



People

Login at:

Mypac.breezechms.com

What Can I Do?

With Breeze you can see and manage*:

- Personal & Family Information
- Attendance Records
- Giving History
- Events
- Online Church Directory

Church Directory

- On top blue bar choose the “People” tab
- Scroll through the list of People
- Or search for a person via the search on the left-hand side of the page

Print a Church Directory*

- Go to “People”
- On the right-hand side choose “Export”
- Next for Format choose “Directory”
- Click the green “Download” button

How do I... ?

View & Edit My Own Information

- Click the ★ My Profile
- Hover over the gray title box
- Single click on “Click to Edit Section”
- Click the green “Save” button when done editing

Access Attendance Records

- Click the ★ My Profile
- On the left-hand side choose “Attendance”

See My Giving History

- Click the ★ My Profile
- On the left-hand side choose “Giving”

Where can I find help?

The Breeze Champion at my church is:

Pastor Mike

Mike@Plymouthalliance.org



Events

What’s going on?

See Events & Event Details

- On the top blue bar choose the “Events” tab
- When the calendar appears, click on an event title for more information

Mobile App

Download the Mobile App at:

www.breezechms.com/mobile-app

